



Anandi Shikshan Prasarak Mandal Sanchalit
ANANDI B. PHARMACY COLLEGE,
Kalambe Tarf Kale, Tal: Karveer, Dist: Kolhapur-416205 (M. S.) India
Approved by PCI New Delhi, Recognized by DTE, Mumbai, Govt. of Maharashtra,
Affiliated to Shivaji University, Kolhapur
Email: anandipharmacycollege02@gmail.com



Date: 10-04-2024

NOTICE

Dear Staff,

This is to inform you that the Internal Quality Assurance Cell (IQAC) meeting is scheduled on 18/04/2024 at 02:30 PM in Principals cabin. Your attendance is crucial as we will be discussing important matters related to quality assurance and improvement in our Organization.

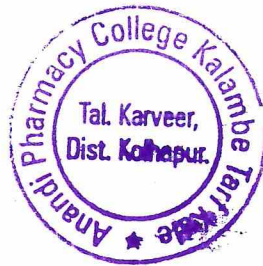
AGENDA OF THE MEETING


1. Confirmation of minutes of the last meeting
2. Submission of IIQA and Preparation for submission of SSR
3. NSS activities
4. Departmental developmental plans
5. Application of grants and planning for research promotion schemes for staff and students.
6. To discuss the appointments and approval of staff for various post by university through staff selection process.
7. Any other issues with the special permission of the chair

Please come prepared to share updates from your respective areas and be ready to actively participate in the discussions. Your valuable input is essential for the continuous enhancement of our institutional quality.

Thank you for your cooperation, and I look forward to a productive and engaging meeting.


IQAC Coordinator




Principal
Principal
Anandi Pharmacy College
Kalambe Tarf Kale,
Tal. Karveer, Dist. Kolhapur



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Date: 18/04/2024

Internal Quality Assurance Cell (IQAC)

13th Meeting- Minutes of Meeting

The IQAC meeting was scheduled at 02:30 p.m. on 18/04/2024, in the Principal room.

The agenda of the meeting is as follows

1. Confirmation of minutes of the last meeting
2. Submission of IIQA and Preparation for submission of SSR
3. NSS activities
4. Departmental developmental plans
5. Application of grants and planning for research promotion schemes for staff and students.
6. To discuss the appointments and approval of staff for various post by university through staff selection process.
7. Any other Issues with the special permission of the chair

The following committee members were present in the meeting

Sr. No.	Name of the Representative	Designation	Signature
1.	Dr. Suresh Ganpati Killedar	Chairperson	
2.	Dr. Rahul Shivaji Adnaik	Co-ordinator	
3.	Shri. Satish P. Desai	Chairman	
4.	Dr. Vidhya S. Desai	Secretary	
5.	Ms. Rutuja Rajendra Shah	Member	
6.	Mrs. Pratibha Rahul Adnaik	Member	
7.	Mr. Swapnil Sanjay Patil	Member	
8.	Ms. Aarti Anant Varne	Member	
9.	Mr. D. G. Gune	Industrialist	

Item No: 1 Confirmation of minutes of the last meeting.

Minutes of the meeting held on 12/01/2024 were confirmed unanimously.





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Item No: 2 Submission of IIQA and Preparation for submission of SSR

The issue regarding submission of IIQA was presented by IQAC Coordinator, Dr. R. S. Adnaik. The matter was discussed in depth and it was decided to submit IIQA by 25th May 2024. The following committee is constituted for the submission of SSR. All are hereby informed to submit the documents in the prescribed format to the office. Chairman of the committee discussed with all the committee members regarding NAAC accreditation process and suggested to complete all the necessary documents which have been required for submission and evaluation of yearly NAAC inspection.

Criteria-I: Miss. Aarti Varne

Criteria II: Mrs. Pratibha Adnaik

Criteria-III: Miss. Rutuja Shah

Criteria-IV: Miss. Shraddha Naik

Criteria-V: Mr. Swapnil Patil

Criteria-VI: Dr. S. G. Killedar

Criteria-VII: Miss. Priyanka Lad

Proposed by: Dr. S. G. Killedar

Seconded by: Dr. Rahul S. Adnaik

Item No: 3 NSS activities

Resolution:

The NSS coordinator submitted an event chart list of upcoming activities to be organized by the NSS unit of APCK to get permission from IQAC and the chairperson.

Proposed by: Mr. Swapnil Patil

Seconded by: Miss. Rutuja Shah

Item No: 4 Departmental developmental plans

Resolution:

Dr. S. G. Killedar, Chairperson IQAC, addressed the issue in particular with the members of the house regarding departmental developmental plans to improve facilities and reviewed





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SOP documents submitted by HODs of all departments.

Proposed by: Dr. Rahul S. Adnaik

Seconded by: Miss. Rutuja Shah

Item No: 5 Application of grants and planning for research promotion schemes for staff and students

Resolution: Principal Dr. S. G. Killedar advised to utilize various grants sanctioned by various authorities and he explained the process regarding the application to get these grants for the development of institute.

Proposed by: Dr. Rahul S. Adnaik

Seconded by: Miss. Rutuja Shah

Item No: 6 To discuss the appointments and approval of staff for various post by university through staff selection process.

Resolution: Dr. S. G. Killedar, Principal explained whole process which is going for the approval of staff by university and resolution pass by all the members.

Proposed by: Dr. S. G. Killedar

Seconded by: Dr. Rahul S. Adnaik


Item No: 7 Any other Issues with the special permission of the chair: Nil

Resolution:

The IQAC Coordinator, Dr. Rahul S. Adnaik, gave a formal vote of gratitude to conclude the meeting.


IQAC Coordinator




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ACTION TAKEN REPORT

Item no.	Date of the last meeting	Action taken
2	18/04/2024	Data required for IIQA submission was prepared
3		NSS event chart list of upcoming activities were approved by chairperson
4		The Departmental developmental plans were reviewed


IQAC Coordinator




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